



## **NATIONAL MUSIC THEATER NETWORK SUBMISSION FORM**

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### **INTRODUCTION**

National Music Theater Network, Inc. (NMTN), founded in 1982, is a non-profit service organization committed to evaluating and presenting new musicals. NMTN's Evaluation Program offers creators detailed, professional feedback on completed works in their early stages.

**This Submission Form may be used to submit works to NMTN's Evaluation Program.  
Please print it out and mail this completed form, along with your materials, to NMTN.**

All works submitted to the Evaluation Program are automatically considered for NMTN's Directors' Choice Awards (DCA). Recipients of this award are invited to present a staged reading of their work at NMTN's flagship program, The New York Musical Theatre Festival (NYMF).

NMTN's Evaluation Program -- is supervised and operated exclusively by professional music theater directors, choreographers, and musical directors who volunteer their time to review and critique new musicals, music theater works, operettas and operas. When NMTN receives your submission, it is code-numbered, examined for completeness, and forwarded to two members of NMTN's Evaluation Committee (members listed on the NMTN website). Each evaluator individually records his/her judgments, comments and suggestions on an NMTN Evaluation Report. Copies of the completed Reports are returned to you with the hope that they will be helpful in distinguishing your work's strengths, weaknesses and possible directions for corrective revision. If both evaluators feel that your work, in its present state, is a worthy candidate for independent development or production, it will automatically be placed in competition for NMTN's Directors' Choice Award, described below. Our best efforts will be made to complete your evaluation process within 6 weeks from receipt of your submission.

Directors' Choice Awards -- Three musicals are selected each year from the works submitted to NMTN's Evaluation Program. Six finalists are chosen from the pool of submissions by a select group of NMTN Senior Evaluators. Three recipients are then selected by NMTN's Guest Artistic Director, a well-known theatre professional, who serves in the capacity for a single season. Directors' Choice Award recipients are invited to present at NYMF. In New York, NYMF regularly attracts representatives of most of the major New York theatre production companies. If your work is selected as a semi-finalist for the Directors' Choice Award, you will be notified and additional information will be provided. Submissions received prior to February 15<sup>th</sup> 2007 will be considered for the 2007 Directors Choice Awards.

The TAM Award -- If your work is presented at NYMF it will be eligible for the TAM (Theatre for the American Musical) Award. Information about this program is posted on NMTN's website: [www.nmtn.org](http://www.nmtn.org)

The NMTN Catalogue -- a descriptive listing of all Directors' Choice Award recipients (and selected works introduced in NMTN's earlier presentation programs) is also available on our website: [www.nmtn.org](http://www.nmtn.org).

If your work receives a Directors' Choice Award and is then included in an NMTN presentation program, NMTN requests that a phrase of acknowledgement be included in playbills and show programs of all subsequent productions.

Rights: The Network requires only the "right" to present your work within our programs; otherwise you are encouraged to develop your work on your own, even while it is involved in any of the above activities.

Since 1984, NMTN's presentations have proven effective as a way of developing awareness of and interest in selected new musicals. If, as a result of our marketing efforts, a presenter or producer requests information about your work, our office will contact you immediately. Then it's up to you!

### **Evaluation Committee Governing Council**

Karen Azenberg, chair  
Gerald vanHeerden, administrator  
Tim Jerome, NMTN president

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TITLE OF WORK \_\_\_\_\_ NMTN # \_\_\_\_\_

( OFFICE USE ONLY )

Please circle the letters before the terms that most closely describe your work:

**MUSICAL STYLE:**

- A. Standard Broadway
- B. Tonal (lightly chromatic)
- C. Moderately Chromatic
- D. Polytonal or atonal and/or electronic
- E. Rock Rhythms
- F. Jazz
- G. Country or Folk
- H. Blues, Soul or Gospel

Other (describe): \_\_\_\_\_

**NATURE:**

- I. Comedy
- J. Romance
- K. Fantasy
- L. Drama
- M. Educational
- N. Tragedy
- O. Satire

Other (describe): \_\_\_\_\_

**INTENDED AUDIENCE:**

- P. General
- Q. Adult
- R. Children
- S. Collegiate
- T. Ethnic
- U. Other: \_\_\_\_\_

**STRUCTURE:**

APROXIMATE DURATION: \_\_\_\_Hrs\_\_\_\_Mins

- V. Organic through composed
- W. Formula recitative: All sung
- X. Spoken dialogue: mostly sung
- Y. Half sung and half spoken
- Z. Mostly spoken dialogue with occasional songs

Give a brief description of desired orchestration:

\_\_\_\_\_  
\_\_\_\_\_

Note: NMTN presentations are generally produced with piano accompaniment.

OPTIONAL: Briefly state the theme, message or point of view of the work:

\_\_\_\_\_  
\_\_\_\_\_

NUMBER OF SETS (or type of scenery) \_\_\_\_\_

## CHECKLIST

To submit a work for evaluation, please complete the SUBMISSION FORM and include the following material:

- \* 1. SCRIPT— Two complete texts or libretti. Please number all pages.
  - OPTIONAL: We suggest including a CD containing a PDF file of the script in addition to the above required hard copies.
- \* 2. SCORE -- One piano/vocal score or lead sheets in a binder (loose pages not acceptable)
  - The written score is a basic tool of production and will be examined for professional competence.
- \* 3. AUDIO -- Two CDs of all of the featured musical material (underscoring and dance arrangements are not required).
  - Evaluators may comment on the materials but the work will not be judged on the basis of the quality of the recording.

**NOTE: THE EVALUATION PROCESS IS “BLIND” SO PLEASE REMOVE OR COVER AUTHOR NAMES ON THE ABOVE MATERIALS.**

- \* 4. ADDITIONAL MATERIALS, stapled/clipped together, or included in above binder:

A. A one-page synopsis of the action. (300 word maximum)

B. Cast list (breakdown) including a description of all principal characters, with vocal ranges and categories. Describe chorus requirements.

C. A photocopy of the copyright, if you presently have it.

D. BIOGRAPHICAL INFORMATION: A brief professional profile of each member of the creative team. Include titles of any other original works of music theater.

- NOTE: In the interest of impartiality, our evaluators are not provided with the names or backgrounds of the creators while they are evaluating a work.

E. PRODUCTION HISTORY: A description of any productions, workshops or readings of the submitted work.

**NOTE: ALL SUBMITTED MATERIALS BECOME THE PROPERTY OF NMTN.**

- \* 5. PROCESSING FEE OF \$50 (non-refundable). Checks should be made payable to:

### NATIONAL MUSIC THEATER NETWORK

- \* 6. SUBMISSION FORM completed and signed where noted.

•• INCOMPLETE SUBMISSIONS WILL NOT BE EVALUATED ••

ALL MATERIALS SHOULD BE SENT TO:

**National Music Theater Network**  
**242 West 38th St. #1102**  
**New York, NY 10018**

PHONE: (212) 664-0979

FAX:(212) 664-0978

WEB SITE: <http://www.nmtn.org>

E-MAIL: [info@nmtn.org](mailto:info@nmtn.org)

## AGREEMENT

ALL MEMBERS OF THE CREATIVE TEAM MUST READ CAREFULLY AND SIGN:

You represent and guarantee that you have sole ownership rights to this musical ("Piece").

You understand that in submitting this Piece you are giving the National Music Theater Network, Inc. ("NMTN") non-exclusive rights at our sole option to produce a staged reading at NMTN's NY Musical Theatre Festival. Though you will be encouraged to participate in all aspects of preparation, NMTN reserves the right to have the final say as to how the Piece should be presented, both as to its placement in a given season, and to its manner of presentation, including casting and staging. In the event that we fail in attempts to consult you, we reserve the right to make whatever changes, including minor script changes, are necessary and reasonable in the ordinary course of production. Permission to perform the Piece begins on the date of postmark and extends for a period of two years.

If your work is selected to receive a "Directors' Choice Award you will receive another agreement describing the process in detail. Generally the recipients receive a cash grant of \$2000.00 to offset the expenses of the New York Musical Theatre Festival staged reading.

The entire purpose of NMTN's use of this piece shall be to enhance its chances of being optioned and produced. NMTN will not be involved in the production of this work beyond its possible inclusion in the NYMF.

You understand that NMTN is not responsible for the comments or opinions of NMTN Evaluators. The Evaluators are completely independent of NMTN. They are not paid by NMTN, and do not act as its agents or employees.

You further understand that you retain the right to have your Piece presented anywhere else at any time. This agreement in no way prohibits you from negotiating and securing production of the whole or any part of this Piece elsewhere.

If this agreement reflects your understanding, please sign below.  
(To be signed by all members of the creative team)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print name \_\_\_\_\_

## DATA

NOTE: We accept COMPLETED DRAFTS ONLY. The book may be based on other writings, but the MUSIC MUST BE ORIGINAL.

A. TITLE OF WORK \_\_\_\_\_

B. SUBTITLE if any, e.g. "A Rock Opera in Three Acts," "A Children's Musical"

\_\_\_\_\_

C. If the work is an ADAPTATION of another work, give name and author of source:

\_\_\_\_\_

Have the appropriate rights been secured? \_\_\_\_\_

NAMES and CONTACT INFO of the CREATIVE TEAM. PLEASE PRINT.

(Check the box next to the one member of the creative team who is to be the primary contact for our office.)

Composer \_\_\_\_\_ Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Lyricist \_\_\_\_\_ Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Librettist \_\_\_\_\_ Address \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ E-mail \_\_\_\_\_

Agent or representative (if any) \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

Fax \_\_\_\_\_ E-mail \_\_\_\_\_

E. Please list any other collaborators (if any) ie. director, choreographer, musical director, arranger.

F. Date of completion of latest revision \_\_\_\_\_

G. How did you hear about NMTN? \_\_\_\_\_